

**VIRGINIA BOARD FOR
WATERWORKS AND WASTEWATER WORKS OPERATORS**

Draft AGENDA

BOARD MEETING

WEDNESDAY, DECEMBER 8, 2004

8:30 A.M., CONFERENCE ROOM 4 WEST

**DEPARTMENT OF PROFESSIONAL AND OCCUPATIONAL REGULATION
3600 WEST BROAD STREET
RICHMOND, VIRGINIA 23230**

I. CALL TO ORDER

II. APPROVAL OF AGENDA

1. Board Agenda, December 8, 2004

III. APPROVAL OF MINUTES

2. Board Meeting Minutes, June 22, 2004
3. Criminal History Records Check Committee Meeting Minutes, September 14, 2004
4. IFF Minutes - Licensing, October 21, 2004
5. IFF Minutes - Licensing, November 4, 2004
6. IFF Minutes - Licensing, November 10, 2004
7. IFF Minutes - Licensing, November 18, 2004

IV. PUBLIC COMMENT PERIOD – Five minute public comment, per person, on those items not included on the agenda with the exception of any open disciplinary files.

V. COMPLIANCE AND INVESTIGATIONS DIVISION CASES

8. File Number 2005-01158 – Christopher R. Lucas
IFF by Cooper – Licensing
9. File Number 2005-01422 – Graland H. Gray
IFF by Cooper – Licensing
10. File Number 2004-01746 – Kenneth Robert Hinkley
IFF by Haley – Disciplinary
11. File Number 2004-01747 – Kenneth Robert Hinkley
IFF by Haley – Disciplinary

VI. CONFLICT OF INTEREST ACT TRAINING – Eric Gregory

VII. EXAMINATION ISSUES

- Online Class VI Pilot Project

VIII. REGULATORY ISSUES

- Experience from Non-Regulated Facilities - Update

IX. CRIMINAL HISTORY RECORDS CHECK

- Project Update

X. RESOLUTIONS

12. Larry G. Lawson
13. Robert B. Taylor
14. Mark A. Haley

XI. OTHER BUSINESS

- Training Course Approvals – Modifications

XII. CPE AUDIT – WATERWORKS OPERATORS

XIII. NEW BOARD MEMBER TRAINING – Karen O’Neal

- Roles and Responsibilities
- PIT/CID

XIV. CONFIRM AND SET NEXT MEETING DATES

- March 9, 2005
- June 22, 2005
- September 14, 2005
- December 7, 2005

XV. COMPLETE CONFLICT OF INTEREST FORMS

XVI. ADJOURN

Persons desiring to participate in the meeting and requiring special accommodations or interpretative services should contact the Department at (804) 367-8595 at least ten days prior to the meeting so that suitable arrangements can be made for an appropriate accommodation. The Department fully complies with the Americans with Disabilities Act.